

**Core Practice Skill Training Series for Senior Allied Health Professionals**  
**Allied Health Forum 2025/26**  
**Manpower and Services Planning for Allied Health Professionals**  
**Organized by Institute of Advanced Allied Health Studies**

<b>Date:</b>	<b>3 March 2026 (Tue)</b>	<b>6 March 2026 (Fri)</b>
<b>Time:</b>	<b>09:00 am - 12:30 pm</b>	<b>09:00 am - 12:30 pm</b>
<b>Class</b>	<b>Class 1</b>	<b>Class 2</b>
<b>Mode of delivery</b>	<b>Zoom</b>	

**Class 1 includes:** Audiologist, Clinical Psychologist, Dietitian, Medical Social Worker, Optometrist, Orthoptist, Occupational Therapist, Physiotherapist, Podiatrist, Prosthetics & Orthoptist, Speech Therapist and Genetic Counselor

**Class 2 includes:** Diagnostic Radiographer, Medical Laboratory Technologist, Medical Physicist, Radiation Therapist, Scientific Officer (Medical) and Bioinformaticians

**Aim:**

To enhance the understanding on HA's integrated services and manpower planning

**Objective/ Intended Learning Outcome:**

- 1) To understand the data and parameters used for reflecting services and manpower demand
- 2) To appreciate the application of data in service planning
- 3) To appreciate the use of Staff Rostering System

**Program Design:** Lecture

**Target Participant:** -Experienced AH staff with the most senior rank  
-AH staff at the intermediate level who involved in manpower and services planning

**Class Capacity:** 200

**Language Medium:** English supplemented with Cantonese

**CPD Points:** Pending

**Award:** Certificate of Attendance

**Program Requirement:** Participants should complete at least 80 % attendance of overall program

## Program Rundown

### Class 1:

(Audiologist, Clinical Psychologist, Dietitian, Medical Social Worker, Optometrist, Orthoptist, Occupational Therapist, Physiotherapist, Podiatrist, Prosthetics & Orthoptist, Speech Therapist and Genetic Counselor)

Time	Topic	Speaker / Facilitator
08:45 – 09:00	Zoom Admission / Registration	Training Officer
09:00 – 09:05	Introduction and house rules	
09:05 – 09:20	1. HA's integrated services, Facilities and Workforce Projection Model	Karen MAK, Senior Manager
09:20 – 10:30	2. Statistics relating to demand, workload, complexity and manpower of Allied Health	
10:30 – 10:45	Break	
10:45 – 12:00	3. Application of data on service and manpower planning Staff Rostering System	Karen MAK, Senior Manager
12:00 – 12:30	4. Q&A	

### Class 2

(Diagnostic Radiographer, Medical Laboratory Technologist, Medical Physicist, Radiation Therapist, Scientific Officer (Medical) and Bioinformaticians)

Time	Topic	Speaker / Facilitator
08:45 – 09:00	Zoom Admission / Registration	Training Officer
09:00 – 09:05	Introduction and house rules	
09:05 – 09:35	1. HA Manpower and services planning framework	Karen MAK, Senior Manager
09:35 – 10:05	2. Data and parameters adopted by HA to reflect demand, workload, complexity and manpower	
10:05 – 10:35	3. Manpower and workload references for allied Health Services	
10:35 – 10:50	Break	
10:50 – 11:30	4. AH manpower and Activity information Staff Rostering System	Karen MAK, Senior Manager
11:30 – 12:30	5. Q&A	

**Enrolment:**

- Please send the nomination form via Department Manager or In-charge to IAAHS by email ([iaahs@ha.org.hk](mailto:iaahs@ha.org.hk)), quoting “**Program Announcement – Core Practice Skill Training Series for Senior Allied Health Professionals 2025/26: Manpower and Services Planning for Allied Health Professionals (Ref 037, 036)**” on or before 30 January 2026 (Friday)
- Enrollment result would **NOT** be notified individually. It should be checked before program commencement via HA IAAHS intranet [https://hateams.home/knowledge/group/IAAHS/Program\\_AH/](https://hateams.home/knowledge/group/IAAHS/Program_AH/) or through e-Learning Centre [http://elc.home/myelc/login\\_pop.aspx](http://elc.home/myelc/login_pop.aspx) on or after 20 February 2026 (Friday).

**Important Notes:**

- Participants are required to **strictly adhere** to the **Infection Control Measures for Training Activities** (see [link](#)) when attending the program (for both individual or group registration).

For enquiry, please contact Mr. Jeremy WAN, TO(AH) at 2300 7085 (program) or Ms. Kary HUI at 2300 7525 (registration).